



Maintaining your BELTSS credential

Accounting & Finance

- [Detection and Prevention of Organizational Fraud](#) – 8 Hours
- [Finance And Accounting For The Non-Financial Manager](#) - 7 Hours

Business Management

- [Be an Influencer: Leading Change](#) - 7 Hours
- [Bid, Grant and Proposal Writing](#) – 14 Hours
- [Crafting Policies & Procedures](#) - 7 Hours
- [Critical Thinking and Problem Solving](#) - 7 Hours
- [Effective Business Communication & Presentation Skills](#) – 14 Hours
- [Effective Writing for Business](#) – 7 Hours
- [Leading Engaging Meetings](#) - 7 Hours
- [Listening & Asking Clarifying Questions](#) - 7 Hours
- [Project Management Essentials](#) – 21 Hours
- [Securing your Business Documents](#) – 14 Hours

HR & Organizational Leadership

- [Be an Influencer: Leading Change](#) - 7 Hours
- [Board Governance Excellence-Part I](#) - 7 Hours
- [Creating a High Performance Team](#) – 10.5 Hours
- [Crucial Accountability](#) - 7 Hours
- [Crucial Conversations](#) - 7 Hours
- [Customer Service Essentials](#) - 7 Hours
- [Developing Individuals and Teams](#) - 7 Hours
- [Improving Cross-Cultural Communication](#) - 7 Hours
- [Leveraging your Strengths](#) - 7 Hours
- [Mindful Leader and Stress Reduction](#) - 7 Hours
- [Motivation – Applications of Dan Pink’s Drive](#) – 14 Hours
- [Professional Ethics](#) - 7 Hours
- [Professional Interactions in the Workplace](#) - 7 Hours
- [SHRM Essentials of Human Resource Management](#) – 14 Hours
- [The Emotionally Intelligent Leader](#) - 7 Hours
- [The New Supervisor: Leadership Training](#) – 14 Hours
- [Thinking Lean](#) - 7 Hours



Maintaining your BELTSS credential

- [Time Management](#) – 7 Hours
- [Working with 4 Generations](#) - 7 Hours

Leadership

- [5 Languages of Appreciation](#) - 7 Hours
- [Be an Influencer: Leading Change](#) - 7 Hours
- [Board Governance Excellence Part I](#) - 7 Hours
- [Crucial Accountability](#) - 7 Hours
- [Crucial Conversations](#) - 7 Hours
- [Developing Individuals and Teams](#) - 7 Hours
- [Mindful Leader and Stress Reduction](#) – 14 Hours
- [Motivation – Applications of Dan Pink’s Drive](#) – 14 Hours
- [The Emotionally Intelligent Leader](#) - 7 Hours
- [The New Supervisor: Leadership Training](#) – 14 Hours